

MINUTES OF A REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
BELRIDGE WATER STORAGE DISTRICT

Held November 3, 2021

A regular meeting of the Board of Directors of Belridge Water Storage District was held on November 3, 2021, at 1:00 p.m. in-person at the District's Administration and Operation Building, and by Video conference an teleconference.

CALL TO ORDER )  
\_\_\_\_\_ )

President Rob Yraceburu called the meeting to order at 1:00 p.m. and presided thereat.

ROLL CALL )  
\_\_\_\_\_ )

The following directors were present: Rob Yraceburu, Rod Stiefvater, and Brett Hampf.

The following director attended by video conference and/or teleconference: Christin Faber.

The following director was not in attendance: Larry Starrh.

Also present were: Morgan Mitchell; Jamie Marquez; Kim Constant, Assistant Secretary; Gnell Sparks, Assistant Treasurer; Oscar Mello, O & M Superintendent; Mark Gilkey, General Manger; and Joe Hughes, Legal Counsel.

Also attending by video conference and/or teleconference were: Cody Tolbert; Travis Millwee; Andrew Mason; Justine Rowe; Nancy Belton; and Tami Pensinger.

ADOPTION OF ALTERNATIVE )  
TELECONFERENCING REQUIREMENTS )  
\_\_\_\_\_ )

Following discussion, on motion of Rod Stiefvater, seconded by Christin Faber, and unanimously carried, the Board made the determination that, due to continuation of the Governor's Executive Order and imminent risk to health and safety, the Board will continue with the previous teleconferencing determinations under the revised Assembly Bill 361, on the following roll call vote:

AYES: Rob Yraceburu  
Rod Stiefvater  
Brett Hampf

Christin Faber

NOES: None

ABSENT: Larry Starrh

APPROVAL OF AGENDA )  
\_\_\_\_\_ )

Following discussion, on motion of Rod Stiefvater, seconded by Brett Hampf, and unanimously carried, the Board approved the agenda, including Staff's recommendations, on the following roll call vote:

AYES: Rob Yraceburu  
Rod Stiefvater  
Brett Hampf  
Christin Faber

NOES: None

ABSENT: Larry Starrh

FINANCIAL REPORTS )  
\_\_\_\_\_ )

**2020 Audit Activities:** Ms. Nancy Belton from Daniells Phillips Vaughn & Bock, presented a draft audit of the District's Financials for the year ending December 31, 2020 (2020 Audit). Ms. Belton recommended a documented review and approval of funds transfer before it takes place by a second party and recommended journal entries be signed or initialed and dated by both the preparer and the reviewer. Absent any significant changes by the Board or there prior thereto, a final version of the 2020 Audit will be presented at the next regular Board meeting. No actions taken.

Nancy Belton left at this point in the meeting.

**Approval of Treasurer's Report:** Gnell Sparks presented the Treasurer's Report in the form attached as **Exhibit A**. Following discussion, on motion of Rod Stiefvater, seconded by Brett Hampf, and unanimously carried, the report was approved and ordered filed on the following roll call vote:

AYES: Rob Yraceburu

Rod Stiefvater  
Brett Hampf  
Christin Faber

NOES: None

ABSENT: Larry Starrh

**Current/Prior Year Credits and Adjustments:** Gnell Sparks presented a spreadsheet representing staff's calculation of the credits and charges to landowners based on 2021 and prior year State Water Project and energy adjustments. Staff has prepared warrants for Board approval payable to those Water Users entitled to a credit and invoices for charges due. Staff recommended that the warrants be held for two weeks to allow landowners to review the calculations and the information contained therein and further to hold all warrants payable to landowners with open invoices. Following discussion, on motion of Brett Hampf, seconded by Rod Stiefvater, if no comments are received from Water Users, Staff will release said warrants on November 17, 2021 on the following roll call vote:

AYES: Rob Yraceburu  
Rod Stiefvater  
Brett Hampf  
Christin Faber

NOES: None

ABSENT: Larry Starrh

**Approval of Warrants:** Gnell Sparks presented payments and register of warrants attached as **Exhibit B** for ratification and the electronic payment and register of warrants attached as **Exhibit C** for approval, stating that there were in the described funds sufficient unencumbered monies to pay such warrants. Following discussion, on motion of Rod Stiefvater, seconded by Christin Faber, and unanimously carried, the warrants were ratified and approved for payment, with warrants related to current and prior year's credits from the Agency, were approved for payment on November 17, 2021, if no comments to Staff's calculations are received prior thereto, on the following roll call vote:

AYES: Rob Yraceburu  
Rod Stiefvater  
Brett Hampf  
Christin Faber

NOES: None

ABSENT: Larry Starrh

**Approval of Funds Transfer:** Gnell Sparks presented the fund transfers from the District to Westside Water Authority to cover the warrants presented in Exhibit B and Exhibit C. Upon motion of Rod Stiefvater, seconded by Christin Faber, and unanimously carried, the funds transfer was approved by the following roll call vote:

AYES: Rob Yraceburu  
Rod Stiefvater  
Brett Hampf  
Christin Faber

NOES: None

ABSENT: Larry Starrh

**Review of Quarterly Investment Report:** Gnell Sparks presented the third quarter 2021 Investment Report for informational purposes only. No actions taken.

**Deferral of January 1, 2022 Agency Charge:** Gnell Sparks recommended the Board approve the deferral of the first installment of the January 1, 2022 Agency charge. On motion of Brett Hampf, seconded by Rod Stiefvater, and unanimously carried, the Board approved the deferral of the January 1, 2022, Agency charge pending approval of the Kern County Water Agency on the following roll call vote:

AYES: Rob Yraceburu  
Rod Stiefvater  
Brett Hampf  
Christin Faber

NOES: None

ABSENT: Larry Starrh

**2020 Audit Activities:** This item was discussed earlier in the meeting.

**2020 Statement of Cash Receipts and Disbursements:** This item was tabled.

**Agreement with Daniells, Phillips, Vaughn & Bock to provide Audit Services:** Gnell Sparks reported that the District retained Daniells, Phillips, Vaughn & Bock to provide audit services for 2020. Due to the addition of WWA and DRWD, staff recommended extending the agreement with Daniells, Phillips, Vaughn & Bock to provide audits services for 2021. Following discussion, on motion of Rod Stiefvater, seconded by Brett Hampf, and unanimously carried, the Board approved extending the agreement with Daniells, Phillips, Vaughn & Bock to provide audit services for 2021 on the following roll call vote:

AYES: Rob Yraceburu  
Rod Stiefvater  
Brett Hampf  
Christin Faber

NOES: None

ABSENT: Larry Starrh

**2022 Budget:** Gnell Sparks presented the 2022 Budget to the Board.

Resolution 939 )  
Adopting Budget for )  
Year 2022 )  
\_\_\_\_\_ )

Gnell Sparks reported that no comments have been received by District staff since the draft 2022 Budget was distributed. Following discussion, Gnell Sparks presented a form of Resolution 939, which, if adopted by the Board, would adopt the budget for the year 2022.

Thereupon, on motion of Christin Faber, seconded by Rod Stiefvater, Resolution 939 entitled, "A RESOLUTON OF THE BOARD OF DIRECTORS OF BELRIDGE WATER STORAGE DISTRCIT ADOPTING A BUDGET FOR THE YEAR 2022" was adopted on the following roll call vote:

AYES: Rob Yraceburu  
Rod Stiefvater  
Brett Hampf  
Christin Faber

NOES: None

ABSENT: Larry Starrh

Resolution 940 )  
 Fixing Water Charges )  
 for Year 2022 )  
 \_\_\_\_\_ )

The Gnell Sparks presented a form of Resolution 940, which, if adopted by the Board, would fix the water charges for the year 2022.

Thereupon, on motion of Christin Faber, seconded by Brett Hampf, Resolution 940 entitled, “A RESOLUTION OF THE BOARD OF DIRECTORS OF BELRIDGE WATER STORAGE DISTRICT FIXING WATER CHARGES FOR THE YEAR 2022” was adopted on the following roll call vote:

AYES: Rob Yraceburu  
 Rod Stiefvater  
 Brett Hampf  
 Christin Faber

NOES: None

ABSENT: Larry Starrh

WATER SUPPLY, OPERATIONS )  
 AND MAINTENANCE REPORTS )  
 \_\_\_\_\_ )

The General Manager updated the Board on the following topics:

**2021 State Water Supply and Conditions:**

Estimated 2021 Water Supply:

The total estimated 2021 water supply from the following sources is as follows:

SUPPLY	BMWD	LHWD	BWSD	TOTAL
➤ Contract Water (5%)	4,630 AF	5,956 AF	6,075 AF	16,661 AF
➤ 2020 Carryover (est)	21,573 AF	28,189 AF	29,076 AF	78,838 AF
➤ DYTP (est)	524 AF	673 AF	687 AF	1,884 AF

➤ Yuba (est)	1,425 AF	1,833 AF	1,869 AF	5,127 AF
➤ Pioneer/BMSG Rec Req	29,154 AF	17,970 AF	18,182 AF	65,306 AF
➤ KWB Recovery Requests	40,000 AF	36,000 AF	36,000 AF	112,000 AF
➤ Landowner Transfers	7,893 AF	8,375 AF	8,175 AF	24,443 AF
➤ Westside 5	8,201 AF	11,749 AF	8,864 AF	28,814 AF
➤ <b>Total</b>	<b>113,400 AF</b>	<b>110,745 AF</b>	<b>108,928 AF</b>	<b>333,073 AF</b>

2021 Water Supplies: The 2021 SWP allocation remains at 5 percent.

Delta inflows increased significantly from the recent precipitation event and SWP exports increased last week. Upstream storage at Oroville increased a couple hundred acre-feet with lesser increases at Folsom. Even with the increased storage at Oroville, it is still more than a half-million acre-feet below this time last year.

State Water Project Reservoir levels and exports are as follows:

➤ Oroville Storage	982,263 AF
➤ San Luis Reservoir State Storage	257,785 AF
➤ San Luis Reservoir Bureau Storage	44,457 AF
➤ Banks Pumping Plant DWR	13,709 AF
➤ Tracy Pumping Plant USBR	7,633 AF

In July 2021, the CVP portion of San Luis Reservoir was at zero and actually went negative. The Bureau asked to borrow what is needed for the CVP through low point from DWR. DWR loaned 50,000 acre-feet in San Luis Reservoir to the Bureau on July 15, 2021. It was reported at the last SWC Water Operations call that DWR loaned another 25,000 acre-feet per day for two days toward the end of August 2021. DWR is allowing incremental borrowing to ensure payback of the water by year end. Payback will likely be repaid sooner than expected due to recent storm events.

DWR is continuing to operate in drought conditions and even with recent storm activity, drought actions are planned for early spring. DWR's planned emergency actions include a Temporary Urgency Change Petition (TUCP) in December 2021 to take effect by February 2022. The TUCP includes a requested delay of drought salinity barrier removal and Feather River watershed forecast improvements.

**2021 Supplemental Water:** District staff continues to participate in the Westside 5 group to secure supplemental water supplies for 2022. District staff is also continuing to work with the Kern County Water Agency to secure additional supplies, typically including Dry Year Transfer Program (DYTP) and Yuba water, among others.

Estimated water supplies from DYTP and Yuba, are listed above. DYTP and Yuba water can be carried over into 2022, subject to SLR storage capacity.

**Water Deliveries:** The District delivered an estimated 5,024 AF for the month of October 2021, compared to 5,513 AF during the same time period in 2020. The District recorded a loss of 29 AF for the month of October totaling 2,126 AF for the year. The District had a recorded Operations Water balance of 3.003 AF in the month of October after losses. No actions taken.

**Power and Energy Use:** The estimated PG&E energy cost at Pump Station 1A was \$27.01/AF in September 2021 compared to \$26.04/AF in October 2020. Staff is waiting for information from Tesla for solar use at Pump Station 1B. The estimated PG&E and Solar energy cost at Pump Station 1B was \$26.24/AF in September 2021 compared to \$20.14/AF in September 2020. The average 2021 unit cost for Pump Stations 1A and 1B was \$25.09/AF and \$20.11/AF, respectively. The budgeted 2021 unit cost for Pump Station 1A and 1B is \$25.94/AF and \$15.94/AF, respectively.

**Operations & Maintenance:** Oscar Mello, O&M Superintendent, reported on maintenance and repairs made to District facilities in October 2021.

**Multi Year Transfer and Draft Agreements with Participating Landowners:** Legal Counsel reported that a draft multi-year agreement has been prepared. Staff will distribute the multi-year agreement to participants in the multi-year programs. Staff will request comments regarding the multi-year agreement. Legal Counsel will use those comments to finalize a template multi-year transfer agreement to be approved by the individual District's Boards.

**Aqueduct Pump-Back Project:** The General Manager and Jeff Eklund presented the following information regarding the Aqueduct Pump-back Project (Project): 1) key factors if bid is delayed; 2) the Project will start at the intersection of the CVC and CA Aqueduct; 3) check structure locations for the Project facilities; 4) the CA Aqueduct Project design; 5) cost split recommendations; 6) Project timeline; 7) Project implementation risks: water-flow, Project



operations, and other water related issues; and 8) DWR reported that the project may not be needed and recommended Staff delay the bid.

The President reported that the WWA Board recommended that Staff present the billing allocation and landowner agreement information to the individual District Boards for approval and to delay bid decision until November 26, 2021. Following discussion, the Board directed Staff to delay the bid decision until the next Board meeting.

Distribution and Billing Process: Following discussion, on motion of Rod Stiefvater, seconded Brett Hampf, and unanimously carried, the Board approved the distribution and billing process as presented on the following roll call vote:

AYES: Rob Yraceburu  
Rod Stiefvater  
Brett Hampf  
Christin Faber

NOES: None

ABSENT: Larry Starrh

Landowner Participation Agreement: Legal Counsel reported that a draft landowner participation agreement has been prepared. Staff will distribute the landowner participation to participants in the Aqueduct Pump-back Project. Staff will request comments regarding the landowner participation agreement. Legal Counsel will use those comments to finalize a template landowner participation agreement to be approved by the individual District's Boards. Following discussion, on motion of Rod Stiefvater, seconded by Brett Hampf, and unanimously carried, the Board authorized Legal Counsel and Staff to move forward with the landowner participation agreement on the following roll call vote:

AYES: Rob Yraceburu  
Rod Stiefvater  
Brett Hampf  
Christin Faber

NOES: None

ABSENT: Larry Starrh

Project Timeline and Implementation: This item was tabled.

Kern County Water Agency Agreement: This item was tabled.

OTHER DISTRICT ISSUES )  
\_\_\_\_\_ )

2022 Draft Meeting Schedule: The General Manager presented a draft 2022 meeting schedule for informational purposes only.

REPORT OF COUNSEL )  
\_\_\_\_\_ )

No report.

PUBLIC PARTICIPATION )  
\_\_\_\_\_ )


No public participation.

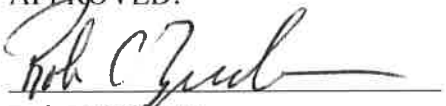
EXECUTIVE CLOSED SESSION )  
\_\_\_\_\_ )

No closed session.

ADJOURNMENT )  
\_\_\_\_\_ )

There being no further business to come before the meeting, it was, on motion of Christin Faber, seconded by Rod Stiefvater, and unanimously carried, said meeting was adjourned at 2:59 p.m.

  
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Kim Constant  
Assistant Secretary of the Board of Directors

APPROVED:  
  
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Rob Yraceburu  
President of the Board of Directors